

# PARKING PERMIT APPLICATION

**PLEASE NOTE: STUDENT FEES MUST BE CURRENT  
OR  
ON A PAYMENT PLAN IN ORDER TO BE ISSUED A PARKING PERMIT**

COMPLETION OF THIS FORM AND PAYMENT OF PERMIT FEE ALLOWS THE STUDENT, UPON APPROVAL, TO PARK IN THE LOT DESIGNATED FOR STUDENT PARKING. PARKING IN THE FACULTY, SUBSTITUTE, CIRCLE/VISITORS' LOT OR ANY UNAUTHORIZED AREA DURING THE SCHOOL DAY IS NOT ALLOWED AND THE VEHICLE IS **SUBJECT TO TOWING AT THE OWNER'S EXPENSE.**

## PERMIT TAGS

- Mirror tag must be displayed as designed from rear view mirror with the number visible from the outside.
- **ISSUED PERMITS MAY NOT BE SOLD, TRANSFERRED, OR DUPLICATED DUE TO, BUT NOT LIMITED TO, EARLY GRADUATION OR WITHDRAWAL. TAGS CANNOT BE SHARED WITH ANOTHER STUDENT. Doing so may result in loss of parking privileges and are not subject to a refund.**
- A student may register more than one vehicle. Please submit all required information for each vehicle you are registering.
- If a student changes vehicles during the school year, he/she must register the new vehicle **immediately** by bringing in new registration/insurance papers to the Attendance Office.
- If student parking tag is lost or stolen, **replacement tags** must be purchased from the Attendance Office for **\$15.00.**

## DRIVING RULES

- Students must enter and leave the school grounds in a safe and orderly manner. **Reckless or hazardous** driving is **NOT** tolerated and may result in a loss of driving privileges at the Deans' discretion and are not subject to refund.
- The speed limit on school grounds is **10 miles per hour.** Citations may be issued by the Joliet Police Department and loss of driving privileges may occur. Pedestrians have the right of way. Please respect their safety.
- Once the school buses have started to move, cars are not allowed to cut in between and/or pass buses.
- Students must arrive to school on time and remain at school if they want to continue to park on school property.

## PARKING RULES AND REQUIREMENTS

- **Payment of \$100.00 permit fee, cash or check payable to PSHS at the time of issuance of the tag. Do not send payment with application\*\*PLEASE NOTE: STUDENT FEES MUST BE CURRENT OR ON A CURRENT PAYMENT PLAN IN ORDER TO BE ISSUED A PARKING PERMIT\*\*** Payment will decrease by \$25 at the beginning of each quarter-(October 17th, January 8th, March 12th)
- **Parking spaces are on a daily first come/first serve basis in the student lot.**
- **Students are to park in the designated student lots only. THERE IS NO PARKING IN THE CIRCLE DRIVE, STAFF PARKING LOTS OR SUBSTITUTE TEACHER PARKING OR RISK BEING TOWED AT THE OWNER'S EXPENSE.**
- Parking privileges that are revoked **are not subject to a refund.**
- Students are not to sit in a car during the school day or during any school activity. Students are to leave their cars immediately after parking in the student lot and are to enter the building through the main entrance.
- Students are to keep their cars locked at all times. The school is not responsible for lost, stolen, and/or vandalized property.
- Parking a vehicle on campus entitles a school official or police officer to search the vehicle upon reasonable suspicion that a school rule/regulation has been violated.
- To obtain a parking permit, a student must be a **junior with 10 credits** or a **senior with 15 credits.**
- Parking on campus is a privilege. Permits are subject to revocation for disciplinary offenses such as class cuts, tardies, attendance, poor academic performance, leaving campus without permission, etc.

### REQUIRED PAPERWORK:

Copy of valid student driver's license     Copy of Vehicle Registration     Copy of valid Insurance Card

The following information is required for your parking permit. Permit will be issued upon approval of this application. Any questions regarding parking permits should be directed to the Assistant Principal's Office.

LAST NAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_ ID NUMBER \_\_\_\_\_ GRADE \_\_\_\_\_

CAR MAKE \_\_\_\_\_ MODEL \_\_\_\_\_ COLOR \_\_\_\_\_ YEAR \_\_\_\_\_ LICENSE PLATE \_\_\_\_\_

WE, THE UNDERSIGNED, HAVE READ AND UNDERSTAND THE RULES PERTAINING TO THE PRIVILEGE OF DRIVING A VEHICLE TO SCHOOL. WE UNDERSTAND THAT FAILURE TO COMPLY WITH THESE REGULATIONS MAY RESULT IN THE LOSS OF PARKING PRIVILEGES, OTHER DISCIPLINARY ACTION, A POLICE REFERRAL, AND/OR TOWING OF THE VEHICLE AT OWNER'S EXPENSE.

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_

2023-2024

For Office Use Only

TAG # \_\_\_\_\_

AMOUNT PAID \_\_\_\_\_ CHECK NUMBER \_\_\_\_\_ DATE \_\_\_\_\_ RECEIVED BY \_\_\_\_\_

**PARKING PERMIT  
APPLICATION INFORMATION**

**PARKING PERMIT APPLICATIONS MUST BE RETURNED TO THE ATTENDANCE OFFICE PRIOR TO THURSDAY, JULY 27, 2023. DO NOT SEND FEES IN WITH THE APPLICATION. FEES WILL BE COLLECTED WHEN PERMITS ARE ISSUED TO STUDENTS ON THE DATES LISTED BELOW:**

**SENIORS ONLY**

**Monday August 7, 2023**

**Last Name A-L 8:00 am to 10:30 am**

**Last Name M-Z 11:30 am to 2:00 pm**

**JUNIORS ONLY**

**Tuesday August 8, 2023**

**Last Name A-L 8:00 am to 10:30 am**

**Last Name M-Z 11:30 am to 2:00 pm**

**MAKE UP**

**SENIORS AND JUNIORS**

**Wednesday, August 9, 2023 8:00 am to 2:00 pm**

*(We will notify you if these dates and time need to be changed or adjusted for any reason.)*

To obtain a permit, you will need ALL the following items returned with your application:

1. Application needs to be completed *entirely* and signed by both parent/guardian and student.
2. Copy of proof of family ownership through valid and current registration and insurance card.
3. Copy of student Driver's License.
4. On the day of permit issuance, you must turn in your \$100.00 parking permit fee. Make checks payable to Plainfield South High School. Do not send this fee in with the application. We are not responsible for lost/stolen funds.
5. Students who have turned in their completed form and are current on their school fees/payment plan will be assigned a parking tag. Parking spaces are not assigned. Students will park in any spot in the STUDENT LOT ONLY
6. Completion of Parking Application does not ensure permit issuance.

Please review the following:

- Issued Permits may NOT be sold, transferred or duplicated due to, but not limited to, early graduation or withdrawal. Tags cannot be shared with another student.
- For the first year of licensing, or until the driver is age 18, whichever occurs first, the number of passengers is limited to ONE person under age 20, unless the additional passenger(s) is a sibling or step-sibling of the driver. After this period, the number of passengers is limited to one in the front seat and the number of safety belts in the back seat.
- Students involved in a vehicle-to-vehicle accident or pedestrian-to-vehicle accident is subject to administrative review and possible loss of parking privileges.
- Reckless/careless driving practices, failure to follow any of the school guidelines or state laws will not be tolerated on school grounds and may result in loss of parking privileges without a refund for a defined length of time.